



## **Chollas Valley Community Planning Group (CVCPG)**

### **Election Sub-Committee Meeting**

**MEETING LOCATION:** Valencia Park/Malcolm X Branch Library  
5148 Market Street, San Diego, CA 92114

#### **MULTI-MEDIA ROOM**

**DATE AND TIME: January 13<sup>th</sup>, 2019 at 2:00 PM**

### **AGENDA**

1. Call to order
2. Introductions (2 minutes)
3. Review and Approval of Minutes from previous Election Subcommittee meeting (3 minutes)
4. Communications from the public (2 minutes per public speaker)
5. Adoption of the agenda (3 minutes)
6. Chair's Report
  - A. Developments since our last meeting in December (5 minutes)
7. Action Items:
  - A. Review election rules and procedures from the CVCPG Bylaws and San Diego City Council Policy 600-24:
    1. Review last year's election and previous elections (5 minutes)
    2. Discuss alignment with CVCPG Bylaws and Council Policy 600-24 (5 minutes)
  - B. Discuss and Review Election Notice:
    1. Review the current Election Notice, discuss, and vote on changes. Forms to be provided. (10 minutes)



- C. Discuss an Election Plan of Action:
  - 1. Discuss the responsibilities of each member of the Election Sub-Committee for Outreach and Counting Votes (5 minutes)
  - 2. Discuss and vote on whether to do a Candidate Forum in February (5 minutes)
  - 3. Discuss and vote on possibly providing a review of the Candidates for the public by the Recording Secretary at the March Election Special Meeting (5 minutes)
  
- D. Review Application forms:
  - 1. Finalize and vote on an Application Form (forms to be provided). (10 minutes)
  
- E. Review and discuss Election Ballots (5 minutes)
  
- F. Discuss plans to disseminate forms at the next regularly scheduled CVCPG Planning Committee meeting on January 16, 2019. (2 minutes)
  
- G. Write up a report to present to the CVCPG Planning Committee at the January 16th, 2019 meeting. (5 minutes)
  
- 8. Information Item(s):  
No Information Items.
  
- 9. Continuing Business:  
No Continuing Business
  
- 10. Set the date and time for the next CVCPG Election Sub-Committee Meeting. (3 minute)
  
- 11. Adjournment 3:15 PM